



## State of New Jersey

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF FAMILY DEVELOPMENT  
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CHRIS CHRISTIE  
*Governor*

KIM GUADAGNO  
*Lt. Governor*

May 19, 2017

Dear Workforce Registry Members:

Re: Workforce Registry Transition Update

We know how important it is to keep you informed of ongoing updates throughout the entire transition process as they occur. The following are important program updates:

### **Scholarships**

The last day for students to apply for a scholarship at [www.pinjregistry.org](http://www.pinjregistry.org) will be May 22, 2017. All applications and Grow NJ Kids stipends that are **fully-completed with all required documentation** received by **May 25, 2017** will be processed by Kean University and paid in June 2017.

After May 22, 2017, requests for scholarships, CDA assessment fees or book stipends will be handled by the new vendor, TCC Software Solutions and Public Consultant Group (PCG). PCG will begin accepting applications beginning July 3, 2017. Information on the new process will be available shortly.

### **Credentials**

- All calls and inquiries related to Infant/Toddler Credentials, through the Coalition of Infant/Toddler Educator (CITE) including portfolio reviews should be directed to CITE by visiting <http://www.njcite.org/contact-us>.
- Members that submitted paperwork or applied for the Administrator Credential through PINJ will be contacted directly.

### **Registry**

During the month of June 2017 – all calls and inquiries related to the registry will continue to be handled through PINJ by calling 908-737-4294 or at <https://www.pinjregistry.org>.

Starting **July 3, 2017**, TCC Software Solutions and PCG will be managing the NJ Workforce Registry. This includes all correspondences, emails, technical assistance, and submission of documents.

TCC Software Solutions and PCG contact information will be forthcoming.

Please visit the following websites for additional information:

- Division of Family Development - Child Care website: [www.childcarenj.com](http://www.childcarenj.com)
- Grow NJ Kids: [www.grownjkids.com](http://www.grownjkids.com)
- Professional Impact of New Jersey (PINJ): [www.pinjregistry.org](http://www.pinjregistry.org).

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